

Brief Introduction to Chinese Course for International Students (CIDS) & Application Information for CIDS

Brief Introduction to CIDS 中文特別班課程簡介

The Office of International Affairs (OIA) offers one-year free Chinese Course for International Degree Students (CIDS) in order to assist incoming students to adapt to the whole new environment.

本中文特別班課程係由國際事務處提供一年中文免費課程，協助本校國際學位生適應新環境。

Who can apply for CIDS 申請對象

- * According to the Office of International Affairs (OIA) regulations, we only accept the international degree students and inter-university international exchange students. And the new coming students first. The quota is limited. 依據國際事務處之規範，僅接受本校國際學位生和校級交換生申請本課程，新生為優先考量，名額有限。
- * College-level visiting students of TOP 100 University (World University Rankings: ARWU, QS, etc.) can join free Chinese course arranged by Office of International Affairs at NCKU. 院系所交換生之簽約校為各大世界大學排名前 100 大者，可依當期規劃參加國際事務處所提供免費中文課程班。
- * If college-level visiting students are not from TOP 100 University (World University Rankings: ARWU, QS, etc.), the College/Department/Institute needs to confirm with NCKU Chinese Language Center if there's any vacancies available around the end of September/ the end of February. If yes, college-level visiting students can join free Chinese course arranged by Office of International Affairs at NCKU for free. If not, the students who are willing to take the class, College/Department/Institute should afford the course. 院系所交換生之簽約校非為各大世界大學排名前 100 大者，可於每年 9 月底/2 月底詢問華語中心是否有剩餘名額供學生加入本處開設之中文特別班，若尚有名額，則不需額外付費；若已額滿，**院系所交換生**有上課語言課之意願，則需請院系所自行負擔院交換生修習華語課程費用。

How to apply for CIDS 申請方法及時間

The application is processed through the office of NCKU Chinese Language Center. Please complete and submit the online application form before or during the **Registration Day**. 成大華語中心將會處理申請件。請將線上申請表完成並於申請時程內繳交至華語中心。

In order to complete your application process, you would need to **submit** the “**Checklist for Application current Academic Year**” with one copy of “Notice of Admission” to Chinese Language Center during registration days.

請在課程申請或開學註冊期間，上網填寫並送出線上申請表。為完成申請流程，請在開學註冊期間繳交一份當學期中文特別班申請確認表(紙本)和成功大學入學通知書影本至華語中心辦公室。

Choose your CIDS class 選擇你的中文特別班課程

The course information listed below (as reference):

下列為課程資訊(以當學期為主)

CIDS- (3 hours/week) These classes are designed for:

- The students without studying Chinese or with limited Chinese learning
- The students who need to apply for credit-waiver for “Basic Chinese”

Class time:	Monday	15:10 - 18:00
	Tuesday	13:10 - 16:00
	Wednesday	15:10 - 18:00
	Thursday	15:10 - 18:00
	Friday	13:10 - 16:00

Regulation for the CIDS class 中文特別班上課規定

1. About placement test 關於分班測驗

- If you have learned Chinese for more than six months, you should have the on-line placement test and submit before deadline. The placement test fee is NT\$350, and you would need to pay at the Chinese Language Center (CLC) after the test.
- Without taking the test according to the actuality and leads to different corresponding level, the Chinese Language Center and also the teaching teacher have the right to decide to continue the class or not.

2. **Deadline to change or drop the course** 換課或棄選期限

a. **How to change the class:**

You need to change the class at the counter of Chinese Language Center and need to make the decision before deadline but the class re-arrangement is not guarantee.

b. **How to drop the class:**

You should make the decision before deadline, or you will be regarded to take the class.

c. If you want to drop the class after the deadline or during the session, you will be regarded as taking the class for one semester.

3. **Your attendance** 出缺席及曠課

a. Your attendance will be considered as a part of your academic records. Your records will be influenced by your absences/absences without leave.

b. Students who miss more than one third of their classes will not be able to take the mid-term exam or final exam. Also, students who are absent for more than one third of Chinese Language Classes will lose their qualifications for continuing their studies in the next semester.

c. Please notify your teachers and the staff of CLC of your absence before classes. If you are absent for illness, please provide us with medical certifications then.

d. CIDS students who miss without attending a field trip held by Chinese Language Center will be regarded as absent without leave.

When to receive the notification for CIDS classes 上課名單公告時間

If there is available seat for college-level visiting student, we will send you the class arrangement by e-mail.

Please check your email for the notification, which includes the class arrangement.

開課後，若有適合該學生程度之班級尚有名額，華語中心會盡快寄電子郵件通知院系所交換生相關開課資訊；若已額滿，將不另行通知。

Where to have CIDS 上課地點

The classrooms for CIDS are located in the College of Liberal Art at Kuangfu Campus.

1. CIDS students will need to participate in experimental teaching activities.

2. CIDS students will need to attend a field trip held by Chinese Language Center.

Contact information 聯絡方式

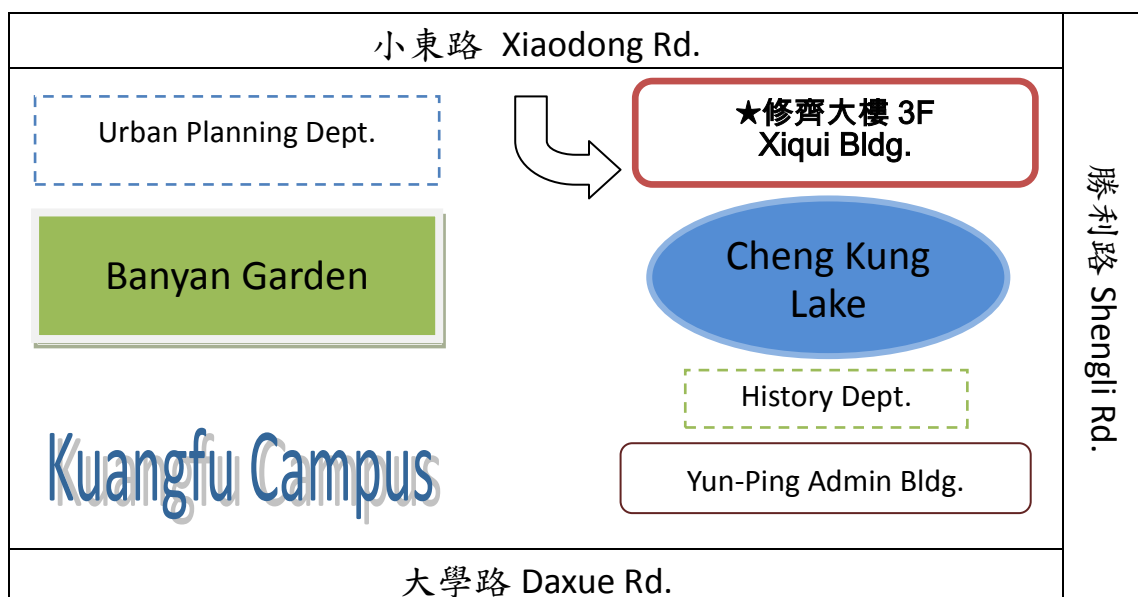
If you have any further questions, please kindly contact:

Debby Tsai

NCKU Chinese Language Center

E-mail: shanfreerock@gmail.com

TEL: 06-2757575 ext. 52040



**Checklist for Application for CIDS class of Spring Semester 2015
(For First-time Applicant)**

Last Name:

First Name:

Middle Name:

Student ID Number:

E-mail:

Phone number:

Degree: Bachelor Master PhD

Passport Photo

Please check the following steps in order to complete the application process.

- Read through *“Brief Introduction to Chinese Classes for International Degree Students & Application Information for CIDS”* and *“FAQ for OIA Chinese Language Course.”*
- Complete and submit online application form
- Need to take the placement test? No
- Returned the answer sheet of the test
- Pay NT\$350 placement test fee (@ Chinese Language Center)
 - *If you have learned Chinese for more than 6 months, you would need to take the online placement test.
- Submit this form with one copy of your *“Notice of Admission”* (@ Chinese Language Center) during registration days.

Any modification?

Your signature:

Date:

(辦公室專用 for office use only)

收件日期：

分班結果：